University of Central Lancashire London VLE Turnitin Submission Guide



University of Central Lancashire London

turnitin

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Submitting your Assessment on VLE

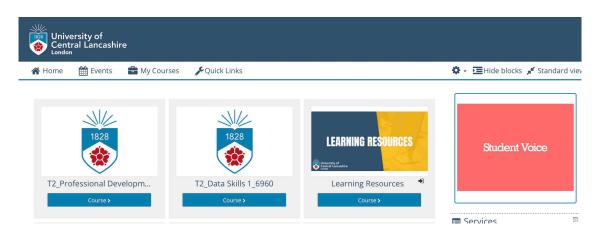
STEP 1:

Go to <u>https://uclan.london/login</u> and log-in with your **username** and **password**. Your Username is seven-digit Student Code e.g. **6XXXXXX** and the Password is your six-digit Date of Birth e.g. **DDMMYY**.

University of Central Lancashire			
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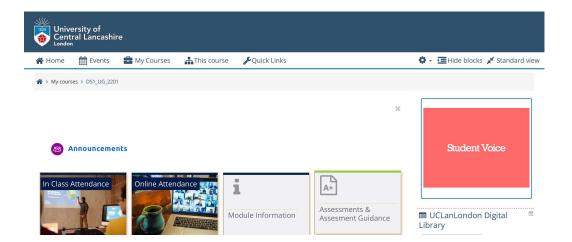
STEP 2:

Once you logged in to your VLE account, click on the title of the module that you want to submit an assignment for. e.g. Data Skills.



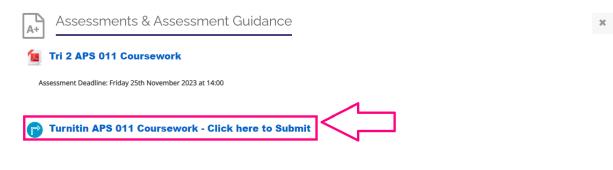
STEP 3:

Then click on the 'Assessments and Assessment Guidance' tab.



STEP 4:

Click on the Turnitin submission link.



STEP 5:

Then select 'Upload Submission'.

Turnitin APS 011 Coursework - Click here to Submit

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<u>STEP 6:</u>

To upload a file from your computer, click 'Choose file' and select 'Upload and Review'.

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If you are unable to see the 'Upload and Review' button, you need to zoom out your screen by selecting control option of the right-side screen, as shown below:

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STEP 7:

Once you have uploaded your assignment, you can <u>preview your submission</u>. If you are happy with your assignment, then click **'Submit to Turnitin'**. Turnitin APS 011 Coursework - Click here to Submit

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STEP 8:

You will then see **'Submission uploaded successfully'** highlighted in green and you are able to download your submission receipt to your device by clicking on **'Download Digital Receipt'**.

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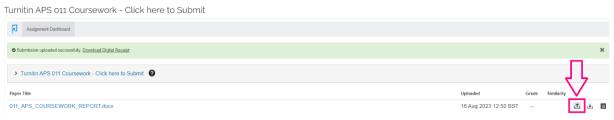
<u>STEP 9:</u>

To check your Similarity score, refresh your browse page, as shown below:



STEP 10:

Please note, that you are able to resubmit your coursework 3 times **before the deadline**. To resubmit your coursework, select the resubmission option, as shown below:



Contact Us Information

For more information or further assistance on **Turnitin Submission**, please contact Learning Resources Centre:

learningresources@london.uclan.ac.uk

Alternatively, join LRC Online Live Support Chat from the link below:

https://zoom.us/j/97737256809

Our LRC Online Live Support Chat Opening Hours:

Term-Time hours: Monday - Friday 9:00 – 17:30 Tuesday, Thursday 9:00 – 19:30 Saturday 9:00 – 17:00 Non Term-Time hours: Monday - Friday 9:00 – 17:30